



Santa Clara Condominiums

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ESTOPPEL REQUEST FORM

Please complete all information requested in order for Santa Clara CAI to prepare an Estoppel. There is a Standard fee of \$250**. Closing agent must notify our office upon closing so that the Association's records can be updated. In Addition if any information changes Santa Clara CAI requests notification within 48 hours from the Closing Attorney or Parties to transaction.

Unit #: _____ Seller(s): _____

Seller's telephone number: _____

Buyer's name as it will appear on the deed: _____

Buyer's Mailing Address: _____

Buyer's Physical Address (if different than above): _____

Buyer's telephone number(s): _____

Buyer's email address(es): _____

Will the new owner live in the unit, use it as a vacation home or rent it out?

Will the new owner be using a Professional Management Company? YES NO

Professional Management Company Contact Information:

Property Management Company Name: _____

Agent Email address: _____

Agent Telephone number: _____

**By Laws limit the number of units that a Person, Spouse or Entity can own in common

Does Purchaser, A Spouse or Entity own or control any Units at Santa Clara? YES NO

How many does Purchaser, A Spouse or Entity currently own or control? _____

Unit #(s) _____

Date scheduled for closing: _____

Agent/Attorney requesting estoppel letter: _____

Agent/Attorney Email address: _____

Agent/Attorney Telephone number: _____

** see Estoppel form for fee schedule

1.25.22 form date